



## Part Time Accountant

Inovor Technologies is looking for a part-time Accountant to support the financial and administration aspects of the business. This is a part-time role with some flexibility around work hours and some scope to perform some of the work from home if required.

### Role Description

You will be part of our dynamic team developing space technologies in Adelaide. You will have a predominately accounting role focussed around the support, development and implementation of accounting standards and policy, and ensuring the reliability of the information in the accounting system. You will report to the CEO and work in tandem with the Administration Manager. The company currently uses the Xero accounting package.

### Criteria – Essential

A degree/diploma in Commerce or Accounting.

Eligible for a security clearance. To meet this, candidates must have lived in Australia for at least 10 years (or close to 10 years), and be eligible for an Australian citizenship.

### Skills and Experience – Essential

Experience as a company accountant in a similar role.

Experience developing and maintaining appropriate accounting policies and providing advice on general accounting issues.

Experience assisting with the preparation of the annual budget.

Experience preparing monthly management accounts and reconciliations where appropriate.

Experience in the preparation of annual financial statements, and all supporting information.

Experience with monthly reporting and performance against budget

### Skills and Knowledge - Desirable

Preparation and submission of the annual tax return in consultation with, where necessary, external tax accountants.

Some knowledge of accounting in an R&D environment and of the ATO tax incentive claim, or a willingness to update your knowledge in this aspect of the business.

### Company profile

Inovor Technologies ([www.inovor.com.au](http://www.inovor.com.au)) is a space and defence company located in Adelaide, Australia with 18 employees. We provide services to Defence in several key areas, including electronic warfare, simulation and modelling and space surveillance. We also develop satellite technologies and are building several spacecraft for civilian and defence projects. Inovor Technologies has developed a family of small satellite platforms that we use to build space missions and provide a complete turnkey satellite mission solution from mission design, to spacecraft design, manufacture, integration, test, delivery and operations.

### Applying for this position:

Please forward your CV with a covering letter addressing the essential criteria and relevant skills and experience. Please also include your salary expectation.

Submit your application via [Seek](#)

Applications closing: 20<sup>th</sup> September 2019 @ 5:00pm (ACST)